

Minutes of IQAC Meetings & Action Taken

2014-15

Minutes

An IQAC meeting was held on 09-01-2015. The following points were discussed.

1. To ensure quality in teaching and education an appraisal form for the various departments of the college was made: All departments will provide feedback regarding the quality and the shortcomings of each department. This appraisal will be done at three-month intervals.
2. Another appraisal form will be made for office staff so that their work can be evaluated.

Action Taken

feedback was obtained regularly from the various department of the college as well as from the office staff. The shortcomings of each department were mitigated (hiring of) temporary teachers, availability of resources etc.

Minutes of IQAC Meetings & Action Taken

2015-16

Minutes

A meeting of the IQAC was held on 04-08-2015. It was decided that the IQAC team would assist the faculty members who are applying for the CAS (Career Advancement Scheme) to evaluate their applications.

Action Taken

The IQAC team assisted 10 faculty members to finalise their portfolios for the CAS. Each portfolio was checked thoroughly, and the final assessment of points (API) needed for CAS was done for each member.

Minutes of IQAC Meetings & Action Taken

2016-17

Minutes

An IQAC meetings was held on 05-01-2017. Minutes of the meeting are as follows:

- 1- Filling up of student Feedback forms of 2016 of each department would be ensured.
- 2- Integration of ICT in curriculum would be encouraged.
- 3- Formation of senate Teachers - 03
Students - 02
Would be done.
- 4- Add-on courses would be started in the college.

Action Taken

Student feedback forms were distributed and analysed to understand the problems of students. The bandwidth of the wi-fi was increased so that faculty members have easier access to the internet, for the implementation of ICT in the curriculum. A senate was set-up to ensure Teacher-Student interaction short-term hobby courses were conducted for the students.

Minutes of IQAC Meetings & Action Taken 2017-18

Minutes

An IQAC meeting was held on 02-11-2017. The minutes of which are as follows.

1. Filling up of 3 types of feedback forms-
 - Student Feedback
 - Parent Feedback
 - Alumni Feedback
2. Preparing a compilation of the students of B.A. and M.A. classes of the past 5 years.
3. Preparing a list of all candidates who have qualified NET/SLET exam or various other competitive exams, at the graduate or Post-Graduate level.
4. Preparation of a portfolio each faculty member, listing academic achievements of the past 5 years.
5. Filling up of departmental appraisal forms.
6. Acquiring of a cupboard for keeping NAAC related documents etc.

Action Taken

The various types of feedback forms were distributed to the respective stakeholders of the institution and on evaluation was done on the basis of the feedback received. Each faculty member prepared a portfolio of academic achievements. A cupboard was acquired for NAAC- Work.

IQAC 2018-19

Minutes of the meeting held on 11.08.2018

Member Present in the Meeting.

1. Dr. Anjana Das, Principal & Chairperson
 2. Dr. Shashi Singh, Co-Ordinator NAAC
 3. Smt. Meera Gairola
 4. Dr. Seema Agarwal
 5. Dr. Vandana Pandey
 6. Dr. Ekta Bhatia
 7. Dr. Roopali Gupta
- The Co-Ordinate IQAC Dr. Shashi Singh proposed the name of Dr. Anjana Das, Principal & Chairperson, to preside over the meeting.
 - Dr. Anjana Das took the chair.

Agenda

- It was decided that a one day work shop on NAAC will be organized by the IQAC in the college.
- To enhance research, a dedicated research section would be established, under the aegis of the IQAC of the Institution. This research section will have the latest books and journals as well as internet facility.
- All member of the NAAC committee will meet daily in the conference room after the internal for NAAC related work.

Minutes of the meeting held on 30.10.2018

Member Present in the Meeting.

8. Dr. Anjana Das, Principal & Chairperson
 9. Dr. Shashi Singh, Co-Ordinator NAAC
 10. Smt. MeersGairola
 11. Dr. Seema Agarwal
 12. Dr. Vandana Pandey
 13. Dr. Ekta Bhatia
 14. Dr. Roopali Gupta
- The Co-Ordinate IQAC Dr. Shashi Singh proposed the name of Dr. Anjana Das, Principal & Chairperson, to preside over the meeting.
 - Dr. Anjana Das took the chair.

Agenda

- A work shop on NAAC/IQAC organized in the college in November.
- Proposal to host a two-days National Seminar in the institution.
- Progress report on proposal Research section.

Minutes of the meeting held on 01.02.2019

Member Present in the Meeting.

15. Dr. Anjana Das, Principal & Chairperson

16. Dr. Shashi Singh, Co-Ordinator NAAC

17. Smt. Meera Gairola

18. Dr. Seema Agarwal

19. Dr. Vandana Pandey

20. Dr. Ekta Bhatia

21. Dr. Roopali Gupta

- The Co-Ordinate IQAC Dr. Shashi Singh proposed the name of Dr. Anjana Das, Principal & Chairperson, to preside over the meeting.
- Dr. Anjana Das took the chair.

Agenda

- Up gradation of existing classroom into smart class.
- Up gradation of Levorotation.
- Collection & Analysis of Feedback forms stakeholders.
- Timely submission of AQAR.

ANNUAL REPORT (2018-19)

1. The IQAC determined to organize a one-day workshop of NAAC.
2. To improve research facilities in the institution, a separate research room should be constructed, with all facilities for research work (internet, latest books and journals).
3. Organization of a 2 day National Seminar in the College.
4. Modification of existing classroom into smart class.

ACTION TAKEN

1. A Separate research –wing was constructed in the college to facilitate research. The wing was well-equipped with the latest books and journals and internet facility.
2. A class-room was modification into smart class.

Internal Quality Assurance Cell

Meeting Minutes

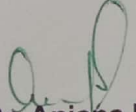
Date : July 2, 2019

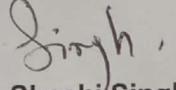
Agenda of The Meeting

- A roadmap to utilize Information Technology in all disciplines of administration and management has to be created and ensure digitization of information. Moreover, Campus must become Wifi enabled completely.
- Ensure e-Books are readily available in the Library along with other e-content available for academic purpose.
- Ensure smooth, diligent and meticulous management of Research Departments
- Ensure both students and faculty members are aware of new and prolific journals both at national and international level and also ensure that they subscribe to the best journals that are available.

Members Present :

1. **Dr. Anjana Das** - Principal
2. **Dr. Shashi Singh** - Coordinator, IQAC
3. **Dr. Seema Agarwal** - Department of Hindi
4. **Dr. Ekta Bhatia** - Department of BEd
5. **Dr. Roopali** - Department of English
6. **Dr. Renu Sharma** - Department of Botany


Dr. Anjana Das
Principal
Gokul Das Hindu Girls College
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मुरादाबाद


Dr. Shashi Singh
Coordinator, IQAC
Gokul Das Hindu Girls College
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Internal Quality Assurance Cell Meeting Minutes

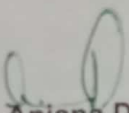
Date : October 5, 2019

Agenda of The Meeting

- Create a plan for the renovation of smart class and furnish it with state of the art facilities.
- Proposal of establishment of Skill Development Center under Skill India Mission has also been taken into consideration.
- Renovation and Overhauling of College infrastructure - specifically wall paint and coloring.
- Renovation and Updation of Website to make it more dynamic from the current monotonous version.

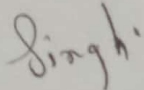
Members Present :

1. Dr. Anjana Das - Principal
2. Dr. Shashi Singh - Coordinator, IQAC
3. Dr. Seema Agarwal - Department of Hindi
4. Dr. Ekta Bhatia - Department of BEd
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Dr. Anjana Das
Principal

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Dr. Shashi Singh
Coordinator, IQAC
Gokul Das Hindu Girls College
Moradabad

Internal Quality Assurance Cell

Meeting Minutes


Date : December 9, 2019

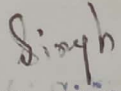
Agenda of The Meeting

- Analyze and Evaluate the performance of college in the last 5 years.
- Ensure development of Departmental Library and also create and maintain library books issuance register.
- Ensure all departments create and maintain files on - Assignments, Tests, Experimental/Lab Works.
- Ensure all committees create and maintain a separate register highlighting their activities and programs that have undertaker or planning to undertake in near future.

Members Present :

1. Dr. Anjana Das - Principal
2. Dr. Shashi Singh - Coordinator, IQAC
3. Dr. Seema Agarwal - Department of Hindi
4. Dr. Ekta Bhatia - Department of BEd
5. Dr. Roopali - Department of English
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Dr. Anjana Das
Principal
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Dr. Shashi Singh
Coordinator, IQAC
Gokul Das Hindu Girls College
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Internal Quality Assurance Cell Action Taken Report

Date : 24 Feb 2020

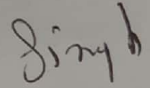
- A separate Research Wing has been constructed in the college to facilitate research work and promote research in various areas.
- Smart class was renovated and furnished with state of the art gadgets to support online education and online learning.
- Updation of the website has been initiated and changes are being made as we move forward.
- Work on Wifi has commenced and is under process.


Dr. Anjana Das

Principal

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