

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

Description:-

Organization of Seminars, Workshops, Interdisciplinary lectures, enhancement of Computer facility as well as free internet, Career Counselling, Remedial classes, Tutorials, add on courses, and motivational lectures.

SECTION-B

Q1. Activities reflecting the goals and objectives of the institution?

Description:-

The vision or motto of the college is "Faith, Knowledge, and Action." With this motto firmly in view the College strives to implement its mission and objectives. The mission of the College is "Charevati Charevati" which means "to move forward inspite of all obstacles." Keeping in mind this vision, the objectives of the College have been framed. Right from its inception the vision of the College has been: to provide quality education to students, irrespective of their caste, creed or religion, solely on the basis of merit and the availability of seats, to assist in the empowerment of women by providing education, with the goal of economic self-sufficiency, to equip the students to face national and international challenges, to promote higher studies and research amongst students and faculty, to encourage all-round personality development through co-curricular activities, to impart moral values and ethics to the students through a holistic education and emphasize the importance of discipline, particularly self-discipline, to promote tolerance and broad-mindedness, keeping in mind the ethnic diversity of the Nation, to render economic disparities among the students redundant by providing financial support to students from the backward sections, to enable the students to become competent in handling information technology, to provide community service to the society with the help of the students, and to optimize the use of the limited resources of the College so that it is able to make a significant contribution to society and to the Nation.

Q2. New Academic programmes initiated (UG and PG)?

Description:-

Self financed courses at the UG level (Foreign Trade Procedures and Practices, Computer Application, B.Com), and at the PG level (M.Sc.) [Chemistry], M.Ed.) and PG Diploma Courses (Clinical Pathology, Dietetics and Nutrition) were run by the College for a period of around 10 years but had to be discontinued due to certain unavoidable circumstances. We are trying to re-introduce B.Com & going to start M.A. Education in the present year.

Q3. Innovations in curricular design and transaction?

Description:-

Since the syllabi and other curriculum is decided at the university level, there is no direct involvement of the college at this level.

Q4. Inter-disciplinary programmes started?

Description:-

To encourage students to know more not only about their respective subjects but to also make them generally aware, efforts are made to organize interdisciplinary

lectures on pertinent current events and social issues. This is an innovative practice by means of which students will be exposed to topics not related to their subject of study. The proposed topics of lectures are: 1. Personality Development 2. Time Management 3. Environment Conservation 4. Right to information act 5. Empowerment of Women - educating and promoting the girl child 6. Ethical Values in Indian Literature 7. Domestic Violence Apart from these lectures, students will be made computer literate and an effort will be made to enhance their communicative skills by means of add-on courses.

Q5. Examination reforms implemented?

Description:-

Setting up of CCTV cameras for monitoring.

Q6. Candidates Qualified NET/SLET/GATE etc.?

Description:-

NA.

Q7. Initiative towards faculty development programme?

Description:-

Faculty members participate in Seminars and Conferences. Duty leave is sanctioned to them for the purpose. In the academic year 2017-18 approx 13 Research papers have been presented in various National Seminars by 8 Faculty Members. One faculty member has attended two National-level workshops and delivered 3 guest lectures at various events. A faculty member from Dept. of Drawing & Painting is a member of the Board of studies at the university level. A faculty member from the Dept of Education Published a Book. Alienation, job satisfaction in Trained and specially Trained Teachers.

Q8. Total number of seminars/workshops conducted?

Description:-

A Seven-day workshop (8th - 14th December 2016) college, organized by Dr Shashi Singh from the Dept. of Education. The topic of the workshop was UN: Sustainable and Millennium Development Goals.

Q9. Research projects a) Ongoing; b) Completed?

Description:-

Dr Shashi Singh from the Dept. of Education completed a major project sponsored by the UGC: Centre for Gandhi Studies: Epoch-Making Social Thinkers Scheme 2012-2017.

Q10. Patents generated, if any?

Description:-

NA.

Q11. New collaborative research programmes?

Description:-

NA.

Q12. Research grants received from various agencies?

Description:-

NA.

Q13. Details of research scholars?

Description:-

Faculty members having a minimum of seven years of teaching experience of post-graduate classes are eligible for supervising doctoral students. Seventeen faculty members are currently research guides. They are: Enrolled candidates Awarded 1. Dr. Mohini Pandey Officiating Principal and 2 6 Associate Prof. of Sanskrit 2. Dr. Prabha Kapoor 3 - Associate Prof. of Hindi 3. Dr. Meenakshi Bhatangar 1 - Associate Prof. B.Ed. Dept. 4. Dr. Madhu Goel 4 5 Associate Prof. B.Ed. Dep't 5. Dr. Fehmida Khan 3 1 - Associate Prof. of Urdu 6. Dr. Shashi Arora 4 6 Associate Prof. of Economics 7. Dr. Anjana Das 2 2 Associate Prof. of English 8. Dr. Geeta Parihar 1 1 Associate Prof. of Sanskrit 9. Dr. Kavita Bhatnagar 3 3 Associate Prof. of Economics 10. Dr. Kaushal Kumari 1 3 Associate Prof. of Sanskrit 11. Dr. Anshu Sareen 5 5 Associate Prof. B.Ed. Dep 12. Dr. Kiran Sahu 4 3 Associate Prof. of Psychology 13. Dr. Shashi Singh 2 - Associate Prof. of Education 14. Dr. Seema Gupta 2 – 15. Dr. Neelam Tyagi 5 Assistant Prof. B.Ed. Dept.

Q14. Citation index of faculty members and impact factor?

Description:-

NA

Q15. Honors/Awards to the faculty:National and International?

Description:-

NA

Q16. Internal resources generated?

Description:-

NA

Q17. Details of departments getting assistance/recognition under SAP,COSIST(ASSIST)/DST,FIST, and other programmers?

Description:-

NA

Q18. Community services?

Description:-

Students Enrolled Community Service and community development is a very important objective of the institution. Accordingly, students are encouraged to volunteer for community work in the neighborhood slums. In some subjects like Home Science, Education, and B. Ed., students have to visit the neighborhood for extension activity. Students enrolled in NSS also engage in community work regularly. This includes educating the community about hygiene, water conservation, adult literacy, environmental conservation, importance of vaccination in new-born babies, awareness about AIDS etc. Free Dental & medical check-up camps were organized and free medicines were distributed. A rally was organized to raise awareness about blood-donation. A free eye check-up camp was organized awareness was raised about the Swachh Bharat Abhiyan and how to contribute to it on a personal level. AIDS etc. In the academic year 2017-18 Students spread

awareness about vector-borne Diseases (Dengue, Malaria etc.) and how to Eradicate them (16-5-2017), a fortnight long Cleanliness Drive (01.8.17-15.8.17), participation in cleanliness Drive at Panchayat Bhawan (8.8.17), Literary Awareness (8.9.17), Communal Harmony week (20.11.17-25.11.17), AIDS awareness, Women's Safety Week (4.12.17-10.12.17), participation in T.B. Awareness Rally (23-2-18) etc.

Q19. Teachers and officers newly recruited?

Description:-

Dr. Aparna Tiwari Astt. Prof. Department of sociology

Q20. Teaching-Non Teaching staff ratio?

Description:-

1:1.7

Q21. Improvements in the library services?

Description:-

The Library has a computer and internet facility with adequate bandwidth. Reprographic facility is available.

Q22. New books/journals subscribed and their value?

Description:-

NA.

Q23. Courses in which student assessment of teachers is introduced and the action taken on student feedback?

Description:-

There is a proper system in place for obtaining feedback from students regarding the teaching process. Students fill out a Student Feedback Form in which they are able to assess every teacher on the basis of different criteria. These are: work performance, mastery of the subject, efficiency of communication, punctuality and sincerity, involvement in research activities, approachability etc. This questionnaire is prepared in accordance with the guidelines of the UGC and filled out by randomly selected students. After the feedback is obtained it is analyzed and appropriate remedial measures are introduced.

Q24. Feedback from stakeholders?

Description:-

There is a mechanism for obtaining feedback from alumni, parents, and students and changes, if required, are made accordingly. Public concerns are anticipated during Parent Teacher interaction and feedback from both parents and alumni. This feedback is utilized for chalking out current and future programs.

Q25. Unit cost of education?

Description:-

Unit Cost of Education (Unit Cost = total annual recurring expenditure (actual) divided by total number of students enrolled) a) Including the salary component = Rs. 17,575.15 b) Excluding the salary component = Rs. 2815.76

Q26. Computerization of administration and the process of admissions and examination results, issue of certificates?

Description:-

The College has a well equipped office and effective administrative machinery. The accounts of the College, the disbursement of salary, student data, examination results fee submission etc. have all been computerized and further computerization is intended.

Q27. Increase in the infrastructural facilities?

Description:-

The infrastructural development of the library over the last two years is as follows: a. Renovation of old furniture. b. Renovation of the roof of the library. c. Installation of computer and internet facility. As regards other innovations in infrastructure nothing worth mentioning has been done in the last five years except renovation for the maintenance of the old building. There is a College Maintenance Committee that is in charge of the general upkeep and day-to-day maintenance of the College. The entire teaching and non-teaching staff also help in the maintenance. Any professionals required for maintenance and repair are hired from outside.

Q28. Technology upgradation?

Description:-

We are looking forward to increasing the number of computers in the institution subject to the availability of funds. Staff and students are being motivated to become computer-literate and make use of it in the teaching-learning process.

Q29. Computer and internet access and training to teachers, non-teaching staff and students?

Description:-

The computer and internet facility is available to all staff members as well as students. To make the students and staff computer literate a 3-month Computer Literary Course was organized.

Q30. Financial aid to students?

Description:-

Most of the needy students get financial support under schemes run by the Social Welfare Departments of the State and the Central Government. The institution also has a Poor Fund facility for needy students who do not come in the above mentioned categories.

Q31. Activities and support from the Alumni Association?

Description:-

There is an active Alumni Association in the College as several staff members are also alumni. Every year the Alumni Association organize a meeting which includes cultural functions. Apart from cultural activities the alumni share their experiences and success stories with the students and give them motivational lectures. The alumni also fill out a feedback form so that they may give their valuable suggestions regarding the College. On 20-12-2017 Alumni of the college were felicitated. They also interacted with the students and shared their experiences and provided guidance to the students for their future careers.

Q32. Activities and support from the Parent-Teacher Association?

Description:-

There is a Parent-Teacher Association in the College so that the concerns of the parents may be addressed and feedback is also obtained from them regarding their satisfaction level with the College. In Jan. & Sep. 2016 meetings were held in order to know the suggestions & feedback from the parents.

Q33. Health Services?

Description:-

There is no full time health care specialist or ambulance available in the College. First Aid is given in case of emergencies and a qualified doctor is on call as and when required.

Q34. Performance in sports activities?

Description:-

Monica was selected in the University Judo Team, Raj kumari in the University Football Team, 5 girls in the University Ball Badminton Team. Athletics Champion Was Raj Kumari.

Q35. Incentives to outstanding sportspersons?

Description:-

The outstanding sports persons are provided with prizes and sports kit etc. at college level.

Q36. Student achievements and awards?

Description:-

NA.

Q37. Activities of the Guidance and Counselling unit?

Description:-

There is a UGC sponsored Career Counseling and Guidance Cell in the College which is run by the College faculty. Through this cell the students are counseled in academic matters as well as during the admission process. This cell is in place to enhance the confidence level of the students and to make them aware of the various career options available to them. For this purpose programmes of personality development and confidence building are organized by the cell. A lecture on "communications skills" was organized by the guidance and counseling on 09-12-2017. The speaker were Dr. Manish Agarwal, Director of MIT and Dr. Sachin Bhardwaj, Associate Prof. of MIT.

Q38. Placement services provided to students?

Description:-

NA

Q39. Development programmes for non-teaching staff?

Description:-

The non teaching staff were made computer literate so that full computerization of all the data of the College may be done gradually.

Q40. Good practices of the institution?

Description:-

To sustain and enhance the quality of curricular aspects the institution implements the University curriculum, lays stress on regular teaching, and optimizes use of the available resources. An effort is made to procure the latest books and journals for the library as well as for the different departments. In teaching, apart from the lecture method, several innovative practices are employed at the departmental level. These include seminars, group discussions, workshops, paper presentations and such other competitive activities arranged by and for the students. In some departments experiential learning is facilitated by educational tours. Staff and students are being motivated to become computer-literate and make use of it in the teaching-learning process. Financial support is available for the economically weak

students [Book Bank and Poor fund].A Counseling Cell and a Career Guidance cell are in place to attend to the mental health of the students as well as to help them plan their future. Add-on courses are offered by the institution (with sponsorship from UGC) for the benefit of the students. A Grievance Redressal Cell is available to the students to address their problems.

Q41. Linkages developed with National/International, academic/research bodies?

Description:-

NA

Q42. Action Taken Report on the AQAR of the previous year?

Description:-

Plan of action is under process.

Q43. Any other relevant information the institution wishes to add?

Description:-

The NAAC accreditation process of the College is in progress and is expected to be completed in the academic session 2012-13. The Self Study Report has already been submitted and it is expected that the Peer Team visit will take place in the second quarter of 2012. THE College is making all possible efforts to optimize the resources available to it and to meet all the requirements of the students enrolled. Efforts are being made to embrace Information Technology in a major way. Not only curricular aspects but extra and co curricular aspects of the teaching process are also given due importance so that students receive not merely education but all-round personality development.

SECTION-C

Outcomes achieved by the end of the year.

Description:-

Two units of NSS are doing outstanding community work. There is a Community Service Committee which provides students with the opportunity to serve the under privileged. Every year one or two students represent the College at the Republic Day Parade at RajPath. During University and State Level Rally, Rangers always win prizes. As regards Games and Sports the students consistently win medals at the University and State level. The pass average of all the students in the annual examinations is 90-92%.

SECTION-D

Plans of the HEI for the next year.

Description:-

The HEI will focus on conducting remedial classes for slow learners, organizing add-on courses, and augmenting the computer and internet facility available in the college. Activities of the various departmental associations, various sports and games activities and various art competitions and exhibitions will be organized in the coming session. A Committee of IQAC has been formed for the year 2012-13 as per instruction/suggestion of Uttar Pradesh State Higher Education committee in the college.

The members of the committee are as follows.

President	Dr. Anjana das	Principal of the college	0591-2471047
NAAC Members	Dr. Shashi Singh	Co-Ordinator	9457650736
	Shrimati Meera Gairola	Member	9319941557
	Dr. Seema Agarwal	Member	9359704049
	Dr. Vandana Pandey	Member	9719609233
	Dr. Ekta Bhatia	Member	9412494194
	Dr. Roopali Gupta	Member	9837818109
Administrative Officer	City Majistrate/ Incharge Officer		
Quality Management/ Industries/ Social Worker Members	1	Dr. N.K. Dhasmana Ex. Principal, K.G.K. College Moradabad Dhasmana Institute Of Education	Quality Management/ Industries/ Social Worker Members
	2	Dr. Ramanand Bajpai National School of Perfection Living & Visual Art, 87 Milan Bihar, Delhi Road, Moradabad	
	3	Mr. K.K. Gupta General Secretary Environment Cordial Committee, Rani ka Phatak Kisrol, Moradabad	
IQAC Convener	Dr. Shashi Singh	Deptt. of Education G.D.H.G. College, Moradabad	9457650736
President	Dr. Anjana das	Principal of the college	0591-2471047

